

BIDDING DOCUMENTS

For Supply of Construction Materials

Project: LIFFT-Cashew Project / FY25

Prepared by:



Brusubi Phase 2, Turntable-Sukuta Highway, The Gambia • (+220) 36 035 42/7222724 •

www.shelter.org

<https://liffproject.com/>

October 2024



INVITATION TO BID

ITB N°: SFL/LIFFT-Cashew PROJECT 5302/2024/01 – Construction materials

Date: October 3, 2024

Shelter For Life International (SFL) Headquartered in Minnesota, USA is an international faith-based (Christian) relief and development organization with over 40 years of experience in providing sustainable development and humanitarian assistance in developing countries around the world.

Under the USDA/FAS Food For Progress (FFPr) program, Shelter For Life (SFL) is implementing an eight-year (2017-2025) project called "Linking Infrastructure, Finance and Farms to Cashew" (LIFFT-Cashew) in Senegal, Gambia and Guinea-Bissau (SeGaBi) that aims to develop and upgrade the value chain linkages needed to support an integrated regional trade network for the cashew value chain. However, in order to make the value chain more attractive, competitive and develop an inclusive economy in SeGaBi, the LIFFT-Cashew project focuses on improving cashew production, processing and trade on local and international markets, in collaboration with other parts of the value chain.

In the framework of LIFFT-Cashew, as part of the improving the Agriculture development and crop productivity in SeGaBi region, the SFL intends to support one of its partner, to build a storage/warehouse that will contribute to the value chain.

The SFL invites interested Vendors/Suppliers to apply to Bid for the supply of proposed below materials:

Items/Materials list under BID:

Item	Description	Materials specs	Quantity
Trusses	Gable height of 2.5	40x40mm square tube	10 trusses
	Truss span 10.81m	50mm thick	
	Including gutter holder		
	3m distance from truss		
	To truss		
Purlin	Building length 31.6m	40by40 iron square	120pcs
	Including overlap	Tube, 50mm thick	
	Gable to gutter length	5,8m long	
	6.5m, 65cm from purlin		
	To purlin		
Paint	Red oxide, anti - rust	3.6 liters per gallon	50 gallons
	Reduce chances of		
	Corrosion		
Welding Rods	Used for welding iron	Welding rods	11bbox
	To fabricate iron to		

	Truss frames, I.e iron		
	Tubes together		
Cutting disc	Iron cutting blades	Slim iron cutting disc	13 packs
	To cut iron tubes to		
	Precise lengths when		
	Fabricating truss frames		
Roofing sheets	0.50mm thick	Industrial trapezium	632.5m
	Aluzinc coated sheets	Aluzinc profile sheet	
	Width 114cm		
	Water way space 16cm		
	Ridge height 2.5cm		
	5 water ways		
	6 ridges		
Gutter	2mm thick iron plate	2mm thick iron plate	32 pieces
	To be bended to a U		
	Shape gutter		
	Base 30cm and depth		
	Of 30cm..this will carry		
	The water load on both		
	Old and new		
	Warehouse on both		
	Sides of the structure		
	Width is 100cm		
	Length is 200cm		
Ridge Cap	Cover the meeting	Aluzinc coated	18 pcs
	Point of the sheets on	Caps	
	The roof gable		
	I.e the name cap		
	2m long Aluzinc coated		
	0.50mm thick		
	2m long		
Screws	Self tap, drill fasteners	8 screws per sqm	5000
	With washers		
	2.5inchs long		
	8mm drill bit head		

The Supplier shall be responsible for all aspects of delivery, including packaging, transportation, and off-loading at the designated site located at Brikama Industrial Zone, (Brikama Town, Kabafita Highway Kombo Central), West Coast Region, The Gambia. Prices quoted should remain valid for at least one month from the closing date of the tender. If the Vendor/Supplier wish to express longer validity period for prices, its welcomed.

This Biding Document includes Instructions to suppliers, Technical Specifications and Administrative Requirements that Ventors/Suppliers will need to follow in order to prepare and submit their quotation for consideration by SFL.

Eligible Bidders (Vendors/Suppliers) may receive the complete set of Bidding Document at above address from October 8th, 2024 at 10:00 to 17:00 local time or download at the following web-site: <https://liffproject.com/> .

Please also regularly follow the SFL web-site for potential publication of addenda or clarifications.

Offers must be submitted to the email below indicating to email title “**SFL/LIFFT-Cashew PROJECT 5302/2024/01**”:

liffcashewinfo@shelter.org . Late Bids shall be rejected.

SFL reserves the right to accept or reject any Bids, and to cancel the procurement process and reject all Bids at any time prior to award of Contract, without obligation to inform the affected Bidder/s of the ground for SFL action.

Sincerely,

SFL

Instructions to Bidders

1. Scope of Bid	1.1 SFL invites Bids for the: <i>Supply of construction materials to build warehouse</i>
2. Project	2.1 LIFFT-Cashew FY25
3. Qualification of the Bidder	<p>3.1 To qualify for award of the Vendors/Suppliers, Bidders shall meet the following minimum qualifying criteria:</p> <ul style="list-style-type: none"> a) Registered company/construction materials supplier/construction company. b) Experience as prime contractor in supplying of construction materials. The experience of such similar supplies must be supported by copy of contracts and references. c) Having Tax Identification Number, VAT registration. d) All participants will be required to submit a tax clearance dated less than six months. e) Applicants must provide any document that SFL may reasonably request, demonstrating to the satisfaction of the SFL that they continue to be eligible to compete. f) Any participant selected for contract award may be required to undergo a background check conducted by SFL prior to contracting for which the contractor will have to provide necessary required document as necessary. <p style="text-align: center;">Bids that do not meet this requirement will be disqualified.</p>
4. One Bid per Bidder	4.1 Each participant can only bid once per bid tender.
5. Cost of Bidding	5.1 The Bidder shall bear all costs associated with the preparation and submission of his Bid and SFL will in no case be responsible or liable for those costs.
6. Site Visit	6.1 The Bidder, at the Bidder's own responsibility and risk, is encouraged to visit and examine the storages sites and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into work site. The costs of visiting the Site shall be at the Bidder's own expense. The Bidder is requested to preliminary coordinate its site visit plan with SFL.
7. Language of Bid	7.1 All documents relating to the Bid shall be in English language.
8. Currencies of Bid and Payment	8.1 All participants will be required to submit offers indicating the VAT in specific line. The unit rates and prices have be quoted by the Bidder entirely in the national currency of The Gambia (GMD).

9. Submission Marking of Bids	9.1 Bidders are required to submit their offers to the email below indicating “N ^o SFL/LIFFT-Cashew PROJECT 5302/2024/01 ” in the subject line: lifftcashewinfo@shelter.org Late Bids shall be rejected.
10. Deadline for Submission of Bids	10.1 Submission deadline no later October 15, 2024, 17:00 local time.
11. Late Bids	11.1 Any Bid received by SFL after the deadline prescribed will be rejected.
12. Bid Opening	<p>12.1 The Bidders’ names, the Bid prices, the total amount of each Bid, any discounts, Bid modifications and withdrawals, the presence or absence of Bid Security, and such other details as SFL may consider appropriate, will be announced by SFL at the opening.</p> <p>12.2 SFL will prepare minutes of the Bid opening, including the information disclosed to those present.</p>
13. Process to Be Confidential	13.1 Information relating to the examination, clarification, evaluation, and comparison of Bids and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced. Any effort by a Bidder to influence SFL’s processing of Bids or award decisions may result in the rejection of its Bid.
14. Correction of Errors	<p>14.1 Bids determined to be substantially responsive will be checked by SFL for any arithmetic errors. Errors will be corrected by SFL as follows:</p> <p>(a) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless in the opinion of SFL there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern, and the unit rate will be corrected.</p> <p>(b) The amount stated in the Bid will be adjusted by SFL in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected.</p>
15. Currency for Bid Evaluation	15.1 Bids will be evaluated as quoted in GMD.
16. Complete offer.	<p>16.1 A complete offer must contain all of the following forms duly filled out: Contractor’s Bid submission letter; Priced form; Qualification Information form; Construction materials supply experience form; key supervisory staff form; materials supply schedule form.</p> <p>Any offer not including a part of these documents will be declared incomplete and therefor inadmissible.</p>

Attachment – 1:
CONTRACTOR’S BID SUBMISSION LETTER FORM
ITB N°: SFL/LIFFT-Cashew PROJECT 5302/2024/01 – Construction materials

Date:/...../2024

To: **The Chairperson**
Bids Evaluation and Award Committee (BEAC)
Shelter for Life International
Brusubi Phase 2, Turntable-Sukuta Highway, The Gambia

We, the undersigned, declare that;

Having examined the Bidding Document for the supply of construction materials Ref **ITB N°: SFL/LIFFT-Cashew PROJECT 5302/2024/01 – Construction materials**

, issued on/...../2024, the receipt of which is hereby duly acknowledged, I, representing
..... offer to execute and complete
the SUPPLY OF CONSTRUCTION MATERIALS in conformity with the Bidding Document for the
total fixed lump sum price of
..... in accordance
with the Bill of Quantities and Detailed Estimate which is herewith attached and form part of this Bid.

I undertake, if my Bid is accepted, to execute the supplies in accordance with the supply of construction materials timetable/schedule set out in the “Instruction to Bidders” of the Bidding Document.

I agree to abide by this Bid for the Bid Validity Period specified in the Bidding Document which may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, the Bid, together with your written acceptance thereof and the Notice of Award, shall constitute a binding agreement between us.

I hereby certify that the Bid complies with the requirements stipulated in the Bidding Document.

Dated/...../2024

[Signature and Name]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of *[name of company]*

**Attachment – 2:
QUOTATION FORM**

ITB N°: SFL/LIFFT-Cashew PROJECT 5302/2024/01 – Construction materials

Item	Description	Materials specs	Quantity	Unit Price with VAT (GMD)	Total price with VAT (GMD)	Unit Price without VAT (GMD)	Total price without VAT (GMD)
Trusses	Gable height of 2.5	40x40mm square tube	10 trusses				
	Truss span 10.81m	50mm thick					
	Including gutter holder						
	3m distance from truss						
	To truss						
Purlin	Building length 31.6m	40by40 iron square	120pcs				
	Including overlap	Tube, 50mm thick					
	Gable to gutter length	5,8m long					
	6.5m, 65cm from purlin						
	To purlin						
Paint	Red oxide, anti - rust	3.6 liters per gallon	50 gallons				
	Reduce chances of						
	Corrosion						
Welding Rods	Used for welding iron	Welding rods	11bbox				
	To fabricate iron to						
	Truss frames, I.e iron						
	Tubes together						
Cutting disc	Iron cutting blades	Slim iron cutting disc	13 packs				
	To cut iron tubes to						
	Precise lengths when						
	Fabricating truss frames						
Roofing sheets	0.50mm thick	Industrial trapezium	632.5m				

	Aluzinc coated sheets	Aluzinc profile sheet					
	Width 114cm						
	Water way space 16cm						
	Ridge height 2.5cm						
	5 water ways						
	6 ridges						
Gutter	2mm thick iron plate	2mm thick iron plate	32 pieces				
	To be bended to a U						
	Shape gutter						
	Base 30cm and depth						
	Of 30cm..this will carry						
	The water load on both						
	Old and new						
	Warehouse on both						
	Sides of the structure						
	Width is 100cm						
Length is 200cm							
Ridge Cap	Cover the meeting	Aluzinc coated	18 pcs				
	Point of the sheets on	Caps					
	The roof gable						
	I.e the name cap						
	2m long Aluzinc coated						
	0.50mm thick						
	2m long						
Screws	Self tap, drill fasteners	8 screws per sqm	5000				
	With washers						
	2.5inchs long						
	8mm drill bit head						
GRAND TOTAL							

- Completion of this table is mandatory (all the information should be in this table).

Attachment – 3:
QUALIFICATION INFORMATION FORM
ITB N°: SFL/LIFFT-Cashew PROJECT 5302/2024/01 – Construction materials

1. Individual Bidders or Individual Members of Joint Ventures	<p>1.1 Constitution or legal status of Bidder:</p> <p>Place of registration:</p> <p><i>(copy of registration should be attached)</i></p> <p>Principal place of business:</p> <p>Power of attorney of signatory of Bid:</p> <p>1.3 Supply Experience during the at least 1 year (see annex 1).</p> <p>1.4 Having Tax Identification Number, VAT registration. (attach the copies)</p>
--	--

Annex – 1
CONSTRUCTION MATERIALS SUPPLY EXPERIENCE FORM

ITB N°: SFL/LIFFT-Cashew PROJECT 5302/2024/01 – Construction materials

Construction Materials and others supply experience (reference for the analogue projects executed before, with the indication of the performed supplies and in the capacity of the Main Supplier). Please, attach list of the contract with detailed Volume of Executed supplies for the last at least one year.

Title of realized projects/supply, Name of client	Contract Value in US\$	Year	Type of works	Place of Project

***Copy of Contracts and Completion Certificates or Delivery Note should be attached;

Annex – 2
KEY SUPERVISORY STAFF FORM

ITB N°: SFL/LIFFT-Cashew PROJECT 5302/2024/01 – Construction materials

#	Title/Objective	Unit	Necessary quantity of workers		
			Permanent	Temporary	Total quantity
1	Head of organization based on contract				
	<i>Name/surname:</i>				
	<i>Position in the organization:</i>				
	<i>Qualification:</i>				
	<i>Work experience in this organization:</i>				
	Professional staff				
2		person			
3		person			
4		person			
5		person			
6		person			
7		person			
8		person			
	Qualified staff (skilled experts)				
9		person			
10		person			
11		person			
12		person			
13		person			
14		person			
15		person			
	Quantity of permanent workers	person			
	Quantity of temporary workers	person			
	Maximum quantity of workers	person			

We hereby certify that the above key supervisory staff is available for use in the execution of the contract.

Attached CV if not yet attached at the eligibility documents submitted.

Annex – 3
MATERIALS SUPPLY SCHEDULE FORM

ITB N°: SFL/LIFFT-Cashew PROJECT 5302/2024/01 – Construction materials

№	Detail description of Works/supplies	# of Days <i>(indicate with mark X in the box that implies number of days upon signing contract)</i>															
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	

Total number of days for completion of all supplies:
_____ calendar days